# 3. Brightspace: lecture notes, module handbooks

**Note**

- Use these types of reference with caution. It is good academic practice to cite the original source to which your lecturer referred, rather than the lecture notes themselves.
- If you can't find all the information, just include as much as you can find.

**Format and order**

- Author(s)/ lecturer(s)/ university (family name, comma followed by initials, with full stop and space after each initial OR organisation, followed by full stop)
- (Date). (Year, month day, in round brackets, followed by full stop)
- *Title* (in italics)
- [Description of format]. (e.g. PowerPoint slides, in square brackets, followed by full stop)
- Location. (University department followed by full stop).
- URL

**In-text citation**

As explained by Smyth in Brightspace (2018).

**Reference list example**

Smyth, T. (2018). *Week 15: Speleothems as an archive of past climate* [PowerPoint slides]. Department of Biological and Geographical Sciences, University of Huddersfield. http://brightspace.hud.ac.uk